

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION  
MINUTES OF THE FEBRUARY 9, 2016 MEETING OF THE BOARD OF DIRECTORS**

- I. **CALL TO ORDER** - Chairman Dave Harris **called the meeting to order** at 2:03 p.m. at the DuPage Foundation office, 3000 Woodcreek Drive, Downers Grove, Illinois.

**ROLL CALL:** Those Present:

Bloomington Park District	Joe Potts (arrived 2:14)	Warrenville Park District	Diane Dillow
Carol Stream Park District	Dave Haring	West Chicago Park District	Gary Major
Glen Ellyn Park District	Dave Harris	Wheaton Park District	Mike Benard
Naperville Park District	Ray McGury	Winfield Park District	Mark Pawlowski (arrived 2:20 p.m.)
Roselle Park District	Rob Ward		

A quorum was established.

WDSRA Staff: Executive Director Sandy Gbur, Superintendents Sharon Gedvilas, Lea Jackman, Nancy Miner, Business Manager Curtis Lease, Technology Manager Steve Eckelberry, Administrative Assistant Ann Kennedy  
Foundation Trustees: Elden Brauer, Jeff Hayden, Nadine Roy and Julie Evans  
Special Guest: Tim Buividas, Corporate Learning Institute

- II. **INTRODUCTION OF GUESTS** – Gbur introduced the Administrative Assistant. Jackman introduced the Foundation Trustees. Gbur introduced staff.

- III. **PUBLIC COMMENT** – None

IV. **CONSENT AGENDA**

1. Minutes of Meeting – December 8, 2015 – REGULAR SESSION
2. Treasurer’s Report – November and December 2015
3. Disbursement Report – November and December 2015
4. Member Tax Contribution Report – As of January 26, 2016

McGury/Ward **moved to approve the Consent Agenda**. The motion was unanimously passed.

- V. **CORRESPONDENCE** - The file was passed around.

VI. **DIRECTOR’S REPORT** –

The Executive Director’s performance evaluation will be discussed at the March meeting. Chairman Harris congratulated Gbur on receiving the Judges Award at the Carol Stream Citizen of the Year Dinner.

- VII. **OLD BUSINESS** – None

- VII. **NEW BUSINESS** –Draft 1 of budget is in the packet for review. The full presentation of the budget will be at the March 8, 2016 Board meeting. Gedvilas reviewed what was included in the Board Packet including the budget summary, the Operating Fund Budget for fiscal year ending April 30, 2017, Capital Fund Budget for fiscal year ending April 30, 2017, Long Range Financial Plan for Capital Expenditures for fiscal year ending April 30, 2017, and the updated Declining EAV Plan. Gedvilas noted that inclusion funding was reduced from

9% to 7%. Dillow expressed concern on how that change will affect her District. The board was encouraged to give comments by February 24, 2016.

**Selection of Auditors for FYE April 30, 2016 – April 30, 2018 – Bernard/Dillow moved to approve hiring Lauterbach Amen to perform audit services as quoted for the three years ending 4/30/16, 4/30/17, and 4/30/18.** The motion passed unanimously.

**Approval of Glen Ellyn Park District Special Recreation Budget for 2016 – Ward/Major moved to approve the budget as presented.** The motion passed with a Roll Call:

	Bloomingtondale Park District	
Yes	Carol Stream Park District	Dave Haring
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Rob Ward
Yes	Warrenville Park District	Diane Dillow
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
	Winfield Park District	

**Approval of Naperville Park District Special Recreation Budget for 2016 – Benard/Dillow moved to approve the budget as presented.** The motion passed with a Roll Call:

	Bloomingtondale Park District	
Yes	Carol Stream Park District	Dave Haring
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Rob Ward
Yes	Warrenville Park District	Diane Dillow
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
	Winfield Park District	

Joe Potts arrived.

**Approval of the Carol Stream Park District Special Recreation Budget for 2016 – Ward/McGury moved to approve the budget as presented.** The motion passed with a Roll Call:

	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Dave Haring
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Rob Ward
Yes	Warrenville Park District	Diane Dillow
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
	Winfield Park District	

**Approval of the Wheaton Park District Special Recreation Budget for 2016 – Ward/Dillow moved to approve the budget as presented.** The motion passed with a Roll Call:

Yes	Bloomington Park District	Joe Potts
Yes	Carol Stream Park District	Dave Haring
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Rob Ward
Yes	Warrenville Park District	Diane Dillow
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
	Winfield Park District	

**IX. RECREATION REPORT** – There were no questions on the written report.

**X. COMMUNICATIONS & DEVELOPMENT REPORT-** Jackman thanked everyone for their support of the Bash.

**XI. STRATEGIC PLAN WORKSHOP**  
Mike Pawlowski arrived at 2:20 p.m.

WDSRA Staff members and Tim Buividas reviewed the Strategic Plan process, Mission Statement and recommended Vision Statements. The six areas of focus; Participants, Culture, Service Excellence, Talent Management, Partnerships and Sustainability were presented and explained to the Directors. Small groups were formed to obtain feedback from the Board members on the Vision Statements.

Dave Haring left the meeting during the small group discussions.

**XII. ADJOURNMENT** – Bernard/McGury **moved to adjourn** at 4:05 p.m. The motion passed unanimously.

Respectfully submitted,



Sandra Gbur, Board Secretary