

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE April 14, 2015 MEETING OF THE BOARD OF DIRECTORS**

- I. **CALL TO ORDER** - Chairman Carrie Fullerton **called the meeting to order** at 2:03 p.m. at the WDSRA office, 116 N. Schmale Road, Carol Stream, Illinois.

ROLL CALL: Those Present:

Bloomington Park District	Carrie Fullerton	Warrenville Park District	Diane Dillow
Carol Stream Park District	Jim Reuter	West Chicago Park District	Gary Major
Glen Ellyn Park District	Dave Harris	Wheaton Park District	Mike Benard
Naperville Park District	Brad Wilson	Winfield Park District	Mark Pawlowski
Roselle Park District	Rob Ward		

A quorum was established.

WDSRA Staff: Executive Director, Sandy Gbur, Superintendents Sharon Gedvilas, Lea Jackman, Nancy Miner, Becca Ross and Kathy Noviskis.

- II. **PUBLIC COMMENT** – None

III. **CONSENT AGENDA**

1. Minutes of Meetings – February 10, 2015 – REGULAR SESSION
2. Budget Meeting Minutes – March 10, 2015
3. Treasurer’s Report – January and February 2015
4. Disbursement Report – January and February 2015
5. Tax Payment Report – As of March 25, 2015

Ward/Dillow **moved to approve the Consent Agenda.** The motion was unanimously passed.

- IV. **MEMBER DISTRICT EVENTS/INFORMATION** – Benard reported there would be a play day for the 2-5 year old play area at the Sensory Garden and Playground. RFP’s were out for the area called Art Along the Way and work continues to raise funds for the 5-12 year old play area which is Phase 2.

- V. **DIRECTOR’S REPORT** – Gbur asked board members to review the list of legislators and commissioners. Ward thanked the staff for allowing him to join the Marvelous Motivator charade playing. Fullerton thanked Gbur for the dates of events to attend and asked all board members to put the date of the Black & Red Bash on their calendars and plan to attend next year as it will be WDSRA’s 40 years anniversary.

VI. **OLD BUSINESS**

A. Approval of FY2015-16 Operating Budget – Benard/Dillow motioned to **approve the FY2015-16 Operating Budget.** A roll call vote showed unanimous approval.

B. Approval of FY 2015-16 Capital Fund Budget – Benard/Reuter **moved to approve the FY 2015-16 Capital Fund Budget.** A roll call vote showed unanimous approval.

C. Approval of FY 2015 – 16 Special Revenue Fund Budget – Reuter/Ward **moved to approve the 2015-16 Special Revenue Fund Budget.** A roll call vote showed unanimous approval.

D. **Approval of Long Range Financial Plan for Capital Expenditures FY 2015-16** – Reuter/Dillow moved to approve the Long Range Financial Plan for Capital Expenditures FY 2015-16. A roll call vote showed unanimous approval.

VII. NEW BUSINESS

A. **Approval of Bus Bid** – Benard/Reuter moved to accept the bid from Best Bus Sales in the amount of \$54,026 for a new accessible bus. A roll call vote showed unanimous approval.

B, **Approval of Accessibility Consultant Contract** – Ward/Pawlowski moved to approve the Accessibility Consultant Contract from ACT Services, Inc.

C. **Special Recreation Use Guidelines** – Major and Ward said that the Guidelines were included for discussion with approval to come later after consideration by the board. Benard/Harris moved to table approval of the Special Recreation Use Guidelines. The motion was unanimously approved. Ward gave a brief summary of the groups approach and reported that all of the member districts would be expected to submit an annual budget for board approval of use of the 5-8 levy. Ward said that the group looked at a list of expenses that have been submitted by member districts in the past. This is a starting point and anyone could come make a case for their expenses outside the guidelines. Major said the goal was to try and standardize the expenses to be considered eligible for spending 5-8 levy funds. Board members asked staff to send the list to them again. Fullerton asked for all board members to give their input to the committee members by May 14, 2015. The group will wait for feedback and will revise the guidelines, submit them to the board again and then send them to Katz for review.

VIII. RECREATION REPORT – Kathy Noviskis, Administrative Assistant and Becca Ross Support Services Supervisor introduced themselves. Miner highlighted the Holiday Dinner Dance with 145 participants sitting down for dinner at St. Andrews Golf Course, Santa House held in Naperville, and the awards won by 2 WDSRA staff at the ITRS Annual meeting. Miner provided Fall Inclusion statistics.

IX. COMMUNICATIONS & DEVELOPMENT REPORT- Jackman updated and thanked the board for their support of the Black & Red Bash and encouraged board members to complete their registrations. Jackman provided a report on Giving Tuesday from the Coleman Foundation's perspective. She reported that WDSRA exceeded the average number of donations and also exceeded the average donation. The entire appeal process far surpassed last year we raised a total of \$74,525.

It was reported that the Charlie Long Golf Classic date has changed to Monday, June 15, 2015 at Arrowhead Golf Club.

Gbur thanked Fullerton for her leadership as Chairman.

X. CLOSED SESSION – Benard/Reuter moved to enter into Closed Session at 3:10 pm under 5ILCS 12/2(c)(1) for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. A roll call vote showed unanimous approval.

Yes	Bloomington Park District	Carrie Fullerton
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury (via phone)

Yes	Roselle Park District	Rob Ward
Yes	Warrenville Park District	Diane Dillow
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

Arose from closed session at 3:52 p.m.

- XI. **Benard/Pawlowski moved to approve a 2% increase in Gbur's annual salary** and congratulated Gbur on the great year. A roll call vote showed unanimous approval.
- X. **ADJOURNMENT** – Benard/Pawlowski **moved to adjourn** at 3:55 pm The motion passed unanimously.

Respectfully submitted,



Sandra Gbur, Board Secretary