

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE REGULAR MEETING – June 9, 2015**

- I. **CALL TO ORDER** - Chairman Dave Harris **called the meeting to order** at 2:03 p.m. at the Western DuPage Special Recreation Association office located at 116 N. Schmale Road Carol Stream, Illinois.

ROLL CALL: Those Present:

Bloomington Park District	Carrie Fullerton	Warrenville Park District	Diane Dillow
Carol Stream Park District	Jim Reuter	West Chicago Park District	Gary Major
Glen Ellyn Park District	Dave Harris	Wheaton Park District	Mike Benard
Naperville Park District	Ray McGury	Winfield Park District	Mark Pawlowski
Roselle Park District	Rob Ward		

A quorum was established.

WDSRA Staff: Executive Director, Sandy Gbur, Superintendents Sharon Gedvilas, Lea Jackman, Nancy Miner, IT Manager, Steve Eckelberry.

Guests: David Panitch, Results Technology Group.

- II. **INTRODUCTION OF GUESTS & PUBLIC COMMENT** – David Panitch was introduced. There was no Public Comment.

III. **CONSENT AGENDA**

1. Minutes of Meeting – April 14, 2015 – REGULAR SESSION
2. Treasurer’s Report – March 2015
3. Disbursement Report – March and April 2015
4. Member Tax Contribution – As of April 30, 2015

McGury/Fullerton **moved to approve the Consent Agenda**. All in favor; none opposed; motion passed.

- IV. **MEMBER DISTRICT UPDATES** – Harris said that after talking with Gbur, the board could use this Member District Update time to mention anything about staff changes or staff accomplishments, facilities or the community in general that would be helpful for the WDSRA staff to be aware of. Ward commented that one of the WDSRA inclusion staff did a great job with a challenging participant at camp. Reuter said that they received notice that reimbursement for a 2 year old OSLAD project is not going to be paid by the state.

- V. **CORRESPONDENCE** – The file was passed for Board member’s review of press clippings and general correspondence.

- VI. **NEEDS ASSESSMENT** – Superintendent Miner introduced David Panitch who conducted the Needs Assessment. Panitch reviewed the Needs Assessment process and highlighted the findings from the surveys and focus groups. Miner responded to a question from Benard and clarified that a link was provided by most school districts with a written message encouraging families to respond to the survey.

- VII. **DIRECTOR’S REPORT** – Gbur reported that she reached out to the 14 WDSRA legislators to invite them to the IAPD Legislative Golf Outing and heard no from Oberweis, Mussman, Ives, Breen and Wherli to date.

VIII. OLD BUSINESS – Use of the Special Recreation Funds – Major and Ward provided an update on the input received from a few board members and the modified guidelines based on that input. Major reminded the members that these are meant as a guideline and any item can be presented outside the guideline with rationale.

A lengthy discussion ensued regarding the percentages included in the guidelines which some board members saw as too limiting. Others liked the suggestion of using an ADA consultant to review and sign off on accessibility projects. Major and Ward said they took a global approach to try and get some consistency in the requests. Ward said they read the opinion of WDSRA’s attorney and used that to guide them. The group said they had other SRAs guidelines and some were very strict while others were more open. Some board members thought having guidelines was helpful. Reuter asked for the 2003 Special Recreation Use resolution.

Additional discussion continued regarding the appropriate back up that should be provided with the requests for use of the Special Recreation Levy. Gbur clarified that the guidelines, if approved would be used for the 2016 requests. **Gbur summed up the direction she received from the board and they agreed that she would talk with Mark Trieglaff about his willingness to review and sign off on member district special recreation budgets and create standards for what should be reported by the member districts.** The board agreed on Gbur’s direction. Several board members thanked Ward and Major for their work.

IX. NEW BUSINESS

A. Approval of Resolution No. 15-01 Adoption Agreement Section 457(b) – McGury/Pawlowki moved to approve the Resolution No. 15-01 as presented. The motion passed with a Roll Call:

Yes	Bloomington Park District	Carrie Fullerton
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Rob Ward
Yes	Warrenville Park District	Diane Dillow
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

B. Approval of the Prevailing Wage Ordinance No. 15-02 – McGury/Pawlowski moved to approve the Prevailing Wage Ordinance No. 15-02 as presented. The motion passed with a Roll Call:

Yes	Bloomington Park District	Carrie Fullerton
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Rob Ward
Yes	Warrenville Park District	Diane Dillow
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

C Approval of the Surplus Property Ordinance No. 15-03 McGury/Dillow moved to approve Ordinance No. 15-03 as presented. The motion passed with a Roll Call.

Yes	Bloomington Park District	Carrie Fullerton
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Rob Ward
Yes	Warrenville Park District	Diane Dillow
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

D. Approval of State Bus Bid – Reuter/Dillow moved to approve the State Bus Bid as presented. The motion passed with a Roll Call.

Yes	Bloomington Park District	Carrie Fullerton
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Rob Ward
Yes	Warrenville Park District	Diane Dillow
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

E. Member Assessment Request 2015 – A draft was presented for review. Vote will be taken at the August board meeting per the Articles of Agreement.

F. Approval of Personnel Policy Manual Changes – Reuter/Pawlowski moved to approve the changes as presented. The motion was unanimously approved.

G. Approval of Recreation Specialist Pay Grade/Salary Band – Reuter/Dillow moved to approve the pay grade and salary band for the Recreation Specialist position. Benard suggested that we change the pay grade from 1.5 to 2.0 and adjust the other pay grades accordingly. Benard/Reuter agreed and moved to amend the motion. The motion passed.

A vote on the amended motion to make the Recreation Specialist 2.0 pay grade passed unanimously.

H. Bloomington Park District Special Recreation Budget/Request – Reuter/McGury moved to approve the Bloomington Park District Special Recreation Budget/Request. Benard asked questions about the total cost of the playground and the community gardens. The motion passed unanimously.

I. Glen Ellyn Park District Special Recreation Budget/Request – Reuter/Dillow moved to approve the Glen Ellyn Park District Special Recreation Budget/Request. Benard asked questions regarding the total cost of each project budgeted, staff costs included in the budget and reserves. The motion unanimously passed.

J. Warrenville Park District Special Recreation Budget – Reuter/Pawlowski moved to approve the 2014 special recreation budget which Dillow thought she had submitted. Dillow reported that she was

using numbers provided by Trieglaff in their updated ADA plan. **The motion was unanimously passed.**

K. Warrenville Park District Special Recreation Budget 2015 – Reuter/McGury moved to approve the special recreation budget as presented. The motion was unanimously approved.

L. Wheaton Park District Special Recreation Budget 2015 – Benard/Fullerton moved to table the budget. The motion was unanimously approved.

X. RECREATION REPORT – Miner thanked Fullerton for the use of the Bloomingdale Park District’s Art Museum for the SRA Art Show which had 206 pieces created by 190 SRA artists. There were no questions on the Inclusion statistics report in the packet.

XI COMMUNICATIONS & DEVELOPMENT REPORT- Jackman reported that there were 120 golfers to date for the Charlie Long Classic Golf Tournament and sponsorships have been surpassed from the prior year. Jackman highlighted the \$20,000 grant from the DuPage Foundation in support of the Synergy Adapted Athletics program. There is a job posting to fill the Community Relations Supervisor position. Jackman highlighted Naperville Chamber of Commerce Team 1 Mini Golf event on August 2.

Pawlowski left the meeting.

XII. CLOSED SESSION – McGury/Dillow **moved to go into closed session** at 3:50 pm under 5ILCS 120/2(c)(21) Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minute or semi-annual review of the minutes as mandated by section 2.06 at 2:32 p.m. The motion passed with a Roll Call:

Yes	Bloomingdale Park District	Carrie Fullerton
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Rob Ward
Yes	Warrenville Park District	Diane Dillow
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
	Winfield Park District	

Benard/Fullerton **moved to arise from closed session** at 3:51 pm. All in favor; none opposed; motion passed.

XIII. ACTION ITEMS RESULTING FROM CLOSED SESSION

Benard/Fullerton **moved to release the December 9, 2014 closed session minutes. The motion was unanimously approved.**

XIV. ADJOURNMENT – Benard/Dillow **moved to adjourn** at 3:52 p.m. The motion passed unanimously.

Respectfully submitted,



Sandra Gbur, Board Secretary