

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION  
MINUTES OF THE REGULAR MEETING – AUGUST 4, 2016**

**I. CALL TO ORDER** – Vice Chairman Rob Ward **called the meeting to order** at 2:01 p.m. at the Western DuPage Special Recreation Association office located at 116 N. Schmale Road Carol Stream, Illinois.

**ROLL CALL:** Names of those Present:

Bloomington Park District	Carrie Fullerton	Warrenville Park District	
Carol Stream Park District	Sue Rini	West Chicago Park District	Gary Major
Glen Ellyn Park District	Dave Harris	Wheaton Park District	Mike Benard
Naperville Park District	Ray McGury	Winfield Park District	Mark Pawlowski
Roselle Park District	Rob Ward		

A quorum was established.

WDSRA Staff: Executive Director, Sandy Gbur, Superintendent Sharon Gedvilas, IT Manager, Steve Eckelberry, Administrative Assistant, Ann Kennedy

**II. INTRODUCTION OF GUESTS & PUBLIC COMMENT** – Vice-Chairman Ward introduced his daughter, Olivia Ward. There was no **Public Comment**.

**III. CONSENT AGENDA**

1. Minutes of Meeting – June 2, 2016 – REGULAR SESSION
2. Treasurer’s Report – May and June 2016
3. Disbursement Report – May and June 2016
4. Member Tax Contribution – As of July 22, 2016

Benard/Major **moved to approve the Consent Agenda**. All in favor; none opposed; motion passed.

**IV. MEMBER DISTRICT UPDATES** – Benard reported that since gifts have been received for the treehouse at the Sensory Garden they will be starting on that phase right away. They are still a quarter of a million short of pledges. Play for All continues to look for people to join the 501(c)3 Foundation. The final Play Day is August 20. McGury reported that the Fort Hill Grand Opening is August 27 from 10:00 a.m. to 2:00 p.m. Harris reported that the Lake Ellyn boathouse has been restored. Benard reported that the Brew Fest will be the coming Saturday, benefitting CASA DuPage and a handful of foundations. August 26 & 27 will be Shakespeare in the Park featuring Twelfth Night. Major reported that in the fall they will be putting up an outdoor theatre venue. The city is funding the construction and half of the programming. Bloomington is initiating a Community engagement and education project. They have hired a consultant to conduct surveys and focus groups. Roselle has purchased a new building of 9,000 square feet which will be open after the first of the year. They have a tenant for five years to help with cash flow.

**V. CORRESPONDENCE** – The file was passed for Board member’s review of press clippings and general correspondence. Gbur drew attention to the WDSRA feature article in the Daily Herald on inclusion.

**VI. DIRECTOR’S REPORT** – Four of the five Vision Groups have made presentations to the Leadership Team and Tim Buividas. Plans are being approved and goals will be written for the top 3 priorities for each Vision Group. Staff will present the plans to the Board at the October Board meeting. It is exciting to see that the group discussions have already begun to change the behavior of staff in a positive way. In reference to the August 19 visit from Congressman Peter Roskam, his staff would like to know who will be attending and what topics they would like Peter to discuss.

Benard stated that Roskam voted yes on the 5-8 levy being exempt from the property tax cap and generally supports park districts and SRAs. However, he doesn't like to be asked for money. Fullerton suggested that he be shown the Lekotek program. Pawlowski asked if there are any federally funded programs that benefit SRAs in Illinois.

Gbur suggested that they discuss the challenges of FLSA and/or minimum wage. Rini suggested that it would be good if the minimum wage was phased in instead of having jumps. Benard stated that there are too many government agencies aggressively seeking fines.

Discussion followed on the changes in business models necessitated by the new minimum wage. There was speculation that there will be exemptions under the FLSA for seasonal employees being paid time and a half and for providers of support for disabilities.

Gbur asked for someone to do a presentation on the challenges facing SRAs and Park Districts on the FLSA and the ACA. Fullerton and Benard volunteered. It was suggested that each district have examples of employment harm and scarcity of service. There would also be a one-sheet take-away prepared.

## VII. OLD BUSINESS

A. **WDSRA Member Assessment Request 2016 – Final Approval – Pawlowski/McGury moved to approve the final Member Assessment Request this month per the Articles of Agreement.** The motion passed with a Roll Call.

Yes	Bloomington Park District	Carrie Fullerton
Yes	Carol Stream Park District	Sue Rini
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Rob Ward
	Warrenville Park District	
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

## VIII. NEW BUSINESS

A. **Member Excess Inclusion Fund Refunds – Pawlowski/Fullerton moved to approve a refund of excess inclusion funds in the amount of \$11,157 to the Naperville Park District.** The motion passed with a Roll Call:

Yes	Bloomington Park District	Carrie Fullerton
Yes	Carol Stream Park District	Sue Rini
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Rob Ward
	Warrenville Park District	
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

When asked about eligibility for a refund, Gedvilas said she notifies eligible Park Districts and asks if they want a refund. Naperville is the only Park District eligible for a refund.

**B. Investment Policy – Benard/Pawlowski moved to approve the Investment Policy as presented.**

The Investment Policy is up for renewal on a bi-annual basis. No changes have been made since its last legal review. The auditors had no comment at their review. It was suggested that the policy be reviewed by the Finance Directors of the member districts for their opinions.

McGury/Fullerton **moved to table the approval of the Policy until the next meeting.** All in favor; none opposed; motion passed

**C. Vehicle Purchase – Pawlowski/Harris moved to ratify the approval of the state bid purchase of a wheelchair accessible bus from Midwest Transit Equipment for \$59,576 effective June 2, 2016.** The motion passed with a Roll Call.

Yes	Bloomington Park District	Carrie Fullerton
Yes	Carol Stream Park District	Sue Rini
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Rob Ward
	Warrenville Park District	
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

**D. Approval of Surplus Property Ordinance No. 16-04 - Fullerton/Benard moved to approve Surplus Property Ordinance No. 16-04 with the addition of a metal desk.** The motion passed with a Roll Call.

Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Rob Ward
	Warrenville Park District	
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

**E. Other: Wheaton Park District 5-8 Levy Disbursement**

Benard explained his reasoning for asking 10% of Wheaton Park District salaries be covered by the 5-8 Levy. When Benard asked for approval of the Levy in April 2016 he pulled the salary portion from approval. WPD expenditures for SRA is 9% of operating levies. He feels that 10% request is fair and not excessive. Pawlowski asked why program fees were not included in the revenue stream. Benard doesn't see how program revenue affects the calculations. Ward stated that the original guidelines were just guidelines and are open for discussion depending on needs of individual Districts. Benard stated that he owed the Board an explanation of his logic in asking for 10% and will bring it back to the Board in October for approval.

**IX. ADMINISTRATION REPORT** – The Leadership Team is developing a plan to address the requirements of FLSA including policies, procedures and reporting. The intent is to bring the plan to the Board at the October meeting. Representatives from all SRAs are meeting on August 19 to talk about how to handle the changes.

**X. RECREATION REPORT** – We have created **Service Animal Procedure** because we have two participants with service animals who are going to participate in member district programs. The intent is to educate staff at all facilities so the participants are welcomed when they walk into a Park District. Sue Rini asked that the procedures be shared so they can educate their staff. Fullerton said she would share the Bloomingdale Park District Service Animal Policy with the Carol Stream Park District.

Benard asked if there are any updates on the concerns expressed by NEDSRA on Synergy participation. Gbur said that there was a request to reduce the subsidization of the program and staff said that they presented their plan to work toward that. Asking additional SRAs to join them was last on the list. Ward asked about the Out of District registration. Fullerton reminded members that many of our participants go to other SRAs for programs also.

Gbur reported that WDSRA teams and individuals had great success at the National Boccia tournament. Staff have received approval from Naperville Park District to host the National Boccia tournament at Fort Hill in July 2017 if they receive the bid.

**XI. COMMUNICATIONS & DEVELOPMENT REPORT-** Jackman thanked everyone who participated in the BMW Drive for a Cause event and the Top Golf fundraiser.

**XII. ADJOURNMENT** – Fullerton/Bernard **moved to adjourn** at 3:30 p.m. The motion passed unanimously.

Respectfully submitted,



Sandra Gbur, Board Secretary