

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
DRAFT MINUTES OF THE REGULAR MEETING – August 12, 2104**

I. CALL TO ORDER - Chairman Carrie Fullerton **called the meeting to order** at 2:00 p.m. at the Western DuPage Special Recreation Association office located at 116 N. Schmale Road Carol Stream, Illinois.

ROLL CALL: Those Present:

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|----------------------------|------------------|----------------------------|----------------------|
| Bloomington Park District | Carrie Fullerton | Warrenville Park District | Diane Dillow |
| Carol Stream Park District | Jim Reuter | West Chicago Park District | Gary Major – 2:05 pm |
| Glen Ellyn Park District | Dave Harris | Wheaton Park District | Rob Sperl |
| Naperville Park District | Ray McGury | Winfield Park District | Tom Bower |
| Roselle Park District | Rob Ward | | |

A quorum was established.

WDSRA Staff: Executive Director, Sandy Gbur, Superintendents, Sharon Gedvilas, Nancy Miner, IT Manager, Steve Eckelberry, Athletics Manager, Becky Prince, Inclusion staff, Tammy Kerrins, Stephanie Reeves, Maddy Manden.

Also Present: Mark Trieglaff, ACT Services, Inc. and Ryne Stolarz, WDSRA World Games Athlete.

II. INTRODUCTION OF GUESTS & PUBLIC COMMENT - None

III. CONSENT AGENDA

1. Minutes of Meeting – June 9, 2015 – REGULAR SESSION
2. Treasurer’s Report – April, May and June 2015
3. Disbursement Report – May and June 2015
4. Member Tax Contribution – As of July 23, 2015

McGury/Fullerton **moved to approve the Consent Agenda.** All in favor; none opposed; **motion passed.**

IV. MEMBER DISTRICT EVENTS/INFORMATION – Gbur discussed Play along the Way and designs that are being created by an artist for the Sensory Garden Playground. Gbur also mentioned the Play Day to be held on August 29. Reuter invited board members to the accessible park at SEBA Park in South Elgin also a recipient of a Shane’s Inspiration Grant that he had the pleasure of speaking at the grand opening this past weekend.

V. CORRESPONDENCE – the file was passed.

VI. DIRECTOR’S REPORT – Gbur introduced Prince and WDSRA World Games USA Soccer team player, Ryne Stolarz. Prince discussed the qualifying process which requires your team to win a gold medal at the State Games and then a nomination and tryout and a year of practice. The USA team lost to Belgium and beat the Faroe Islands, Costa Rica and the Netherlands. Ryne shared his pins and his bronze medal that he won. Ryne said the best part was meeting athletes from other countries, trading pins and the competition. Gbur also mentioned that one of the singers on stage at the Opening Ceremonies in Los Angeles was the girl who won the Special Talents completion a few years ago hosted by WDSRA. The Board stood and applauded Ryne and took a photo with our celebrity. The next World Games competition is in Austria in 2017.

VII. OLD BUSINESS – Under **WDSRA Member Assessment Request 2015** Reuter/Dillow **moved to approve the member assessment request for final approval.** A roll call vote showed unanimous approval.

Use of Special Recreation Levy – Gbur provided a summary in our efforts to provide more helpful guidelines for what could be included in the Special Recreation budget. Gbur commented that she met with ADA professional Mark Trieglaff and tied the guidelines to the Codes and Accessibility regulations and the revision of the guidelines was included in the board packet for the board's consideration. Staff will create a new budget form and a new resolution that sets forth the NEW guidelines and procedure. Gbur reported that McGury distributed a process that NWSRA follows including the use of a group to review member district accessibility projects.

Discussion ensued regarding the need for guidelines if the procedures require a sign off by an ADA professional. Also discussed was the fact that the Code doesn't give specifics about transportation, salaries, benefits, and discounting admissions.

Some board members said that broader guidelines would be helpful especially at the time of planning a project and needing to predict what amounts could be paid for through the 5-8 levy.

Chairman Harris asked about forming a committee like NWSRA to review member district projects. Some board members indicated they like the idea.

When Gbur asked Trieglaff if he could come up with more global percentages that could be attributed to the 5-8 levy for projects Trieglaff said he would give it a try and some of the member districts agreed to send their recent projects for him to review. Trieglaff agreed to look at coming up with a percentage that could be attributed at the early stage of planning a project.

The board discussed that if the rules change then those plans that were in the works need to be grandfathered in.

The board agreed to give Gbur any additional input they may have by August 21. Staff will return with a recommendation at the next board meeting.

Retract Changes to Vacation Accrual Policy - Reuter/Ward moved to approve the revised Vacation Accrual Maximums Policy to retract new fiscal year language. The motion was unanimously approved.

Wheaton Park District Special Recreation Budget – Reuter/Dillow moved to approve the budget as presented. Discussion ensued on the budget form and staff agreed that they will create a form that is clearer. The board recognized that a letter was included in the correspondence file stating Mark's approval of the capital projects submitted in the budget by Wheaton Park District. **The motion was unanimously passed.**

IX. NEW BUSINESS - A. Under Member Excess Inclusion Fund Refunds, Reuter/Fullerton moved to approve a refund of excess Inclusion funds in the amount of \$223,836 to Naperville Park District. The motion was unanimously approved. McGury abstained.

Dillow/McGury moved to approve a refund of excess Inclusion funds in the amount of \$66,641 to the West Chicago Park District. The motion was unanimously approved. Major abstained.

X. RECREATION REPORT – Miner introduced our new inclusion staff, Stephanie Reeve and Maddy Manden who introduced themselves and shared their backgrounds. There were no questions on registration or inclusion reports. Reuter said that he appreciated the reports.

XI. COMMUNICATIONS & DEVELOPMENT REPORT- Gbur reported in Jackman's absence and reminded the board that the golf outing new date is October 5. Gbur said that the Black & Red Bash on March 5 will be our 40th

year of service and will be done up big and include a band and dancing. Gbur reported that WDSRA filled their open Community Relations Supervisor position, with Kim Spayer, a Naperville resident.

Fullerton reported that she joined the Wheaton League of Women Voters and is working on a park and recreation Study. She asked for support of a survey to be mailed out to some of the districts. They are looking to write a position statement which will include standards for a good park and recreation system.

XII. ADJOURNMENT – Reuter/Ward moved to adjourn at 3:15 pm. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Sandra Gbur".

Sandra Gbur, Board Secretary