

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE DECEMBER 8, 2015 MEETING OF THE BOARD OF DIRECTORS**

- I. **CALL TO ORDER** - Chairman Dave Harris **called the meeting to order** at 4:00 p.m. at the WDSRA office, 116 N Schmale Road, Carol Stream, Illinois.

ROLL CALL: Those Present:

Bloomington Park District	Carrie Fullerton	Warrenville Park District	Absent
Carol Stream Park District	Jim Reuter	West Chicago Park District	Gary Major arrived 4:04 pm
Glen Ellyn Park District	Dave Harris	Wheaton Park District	Mike Benard
Naperville Park District	Ray McGury	Winfield Park District	Mark Pawlowski
Roselle Park District	Rob Ward		

A quorum was established.

WDSRA Staff: Executive Director, Sandy Gbur, Superintendents: Sharon Gedvilas, Lea Jackman, Nancy Miner, Staff: Jason Stubbeman, Synergy Coordinator and Kim Spayer, Development Manager.

- II. **INTRODUCTION OF GUESTS** –New staff introduced under Recreation and Development reports.

- III. **PUBLIC COMMENT** – None

IV. **CONSENT AGENDA**

1. Minutes of Meeting – October 13, 2015 – REGULAR SESSION
2. Treasurer’s Report – September and October 2015
3. Disbursement Report – September and October 2015
4. Tax Payment Report – As of November 22, 2015

Ward/Pawlowski **moved to approve the Consent Agenda**. All in favor; none opposed; motion passed.

- V. **MEMBER DISTRICT EVENTS/INFORMATION** – Benard reported that the Play for All Foundation has raised half of the money for Phase 2. Pawlowski explained the Winfield Park District contribution of \$25,000 through an agreement with the Wheaton Park District who put in a playground for the Winfield Park District in an area that the districts border each other. Benard also announced another \$100,000 pledge from the Wesley Luerhing Foundation with some matching opportunity to obtain the full donation. Benard welcomed any of the other member districts who wanted to partner and contribute toward the match to contact him.

Harris said that the Glen Ellyn Park District had gone with no smoking on all Park District properties. Board members discussed the challenges with enforcing this kind of policy.

- VI. **CORRESPONDENCE** - file was passed around.

- VII. **DIRECTOR’S REPORT** – Gbur described the Strategic Plan process with all of the data available from the Engagement survey and Needs Assessment. Gbur said the association will be working with Tim Buividas on learning how to use a rolling Strategic Plan process. At that end Gbur asked the board to be involved in strategic plan vision work to be held with foundation trustees on Tuesday, February 9, the regular board meeting date. Time to be determined and confirmed.

VIII. OLD BUSINESS - None.

IX. NEW BUSINESS

A. Approve -2016 Budget Assumptions – Benard/McGury **moved to approve the budget assumptions** that staff would like to use to create the budget. Staff updated a few assumptions based on recent information and discussions; including recommending a merit of 2.5 % pool increase over the 2.25% originally recommended based on some recent figures of SRA’s average increases. Update also included removing \$23,000 under capital purchases for web redesign because of grant notice, added \$25,000 for a possible Rec & Roll in Wheaton under the category Use of Reserves and added Fort Hill under category Change in Service. Benard asked about NAMI and Gbur explained that NAMI and WDSRA have a cooperative agreement and NAMI asked WDSRA to cover some of the costs that are passed on to NAMI within that agreement. Gbur reported that she had not made a decision about this year but that we were budgeting to cover the expense next year. Benard said he thinks that people with mental illness are underserved and he supported WDSRA covering the expense.

The motion was unanimously approved.

C. Member District Special Recreation Budgets – Benard asked about the figure used for wood chips and elevator expenses in the Roselle Park District.

The motion was unanimously approved with a roll call vote.

X. Recreation Report – Miner introduced Jason Stubbeman, Synergy Coordinator who spoke about his background and goals. Miner said 305 people attended the Showcase and mentioned that we are outgrowing the St. Francis auditorium. Miner highlighted Santa House in Naperville.

XI. Communication & Development Report – Jackman introduced Kim Spayer the new Development Manager staff who talked about her background and responsibilities. Jackman reported that the Charlie Long Classic raised \$32,452 this year just a little under last year but due to the rain out we were happy with the results. Jackman reported that we received a Bersted grant to redo our website. She also reported that the Annual appeal was still being conducted and that Giving Tuesday was a great success with some matched dollars from the Coleman Foundation again. Jackman mentioned a Nonprofit storytelling conference that she attended and that they are holding the conference in Chicago in November 2016, Member districts indicated an interest in giving information to their staff.

XII. Closed Session – Reuter/Pawlowski moved to go into closed session under 5ILCS 120/2(c)(21) Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the board of the minute or semi-annual review of the minutes as mandated by section 2.06 at 4:37 p.m. The motion passed with a Roll Call:

Yes	Bloomington Park District	Carrie Fullerton
Yes	Carol Stream Park District	Jim Reuter
Yes	Glen Ellyn Park District	Dave Harris
Yes	Naperville Park District	Ray McGury
Yes	Roselle Park District	Rob Ward
	Warrenville Park District	
Yes	West Chicago Park District	Gary Major
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Mark Pawlowski

Reuter/Pawlowski **moved to arise from closed session** at 4:39 p.m. All in favor; none opposed; motion passed.

XIII. ACTION ITEMS RESULTING FROM CLOSED SESSION – Benard/Pawlowski **moved to release the semi-annual review portion only of the 06/9/15 minutes.** The motion passed unanimously.

XIV. ADJOURNMENT –Ward/Fullerton **moved to adjourn** at 4:40 pm. The motion passed unanimously.

Respectfully submitted,



Sandra Gbur, Board Secretary