

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE February 8, 2024 MEETING OF THE BOARD OF DIRECTORS**

I. CALL TO ORDER – Chairman Brad Wilson **called the meeting to order** at 2:00 p.m. The meeting was held at Glen Ellyn Park District, 185 Spring Rd, Glen Ellyn, Illinois

ROLL CALL: Those participating:

Bloomington Park District	Joe Potts	Warrenville Park District	Tim Reinbold
Carol Stream Park District	Renee Bachewicz	West Chicago Park District	Gina Radun
Glen Ellyn Park District	Dave Thommes	Wheaton Park District	Mike Benard
Naperville Park District	Brad Wilson	Winfield Park District	Tom Bower
Roselle Park District	Mike Wold		

A quorum was established.

WDSRA Staff also present: Executive Director Dan Leahy, Superintendents Natalie Principe, Tammy Kerrins, Lea Jackman and Jorie Meyer, Executive Assistant Ann Kennedy

II. INTRODUCTION OF GUESTS – Glen Ellyn Park District staff Nick Cinquegrani, Nathan Troya and Stacey Lim

III. PUBLIC COMMENT – None

IV. CONSENT AGENDA

- A. Regular Board Meeting Minutes – December 14, 2023
- B. Treasurer’s Report – November and December 2023
- C. Disbursement Reports – November and December 2023
- D. Tax Contribution Payment Report – As of January 31, 2024

Benard/Reinbold **moved to approve the Consent Agenda.** The motion passed with a voice vote.

V. MEMBER DISTRICT UPDATES

Benard reported that the DuPage County Historical Museum will be holding a Casino Night on March 8 at Arrowhead.

VI. DIRECTOR’S REPORT –

- Building: We are in a holding pattern. Engineering is looking for voids under the slab and a structural review will be done by the end of March. Early reviews are positive. May and June will be drywall, paint, floor and furniture.
- We have identified temporary office space for 6 months in Glendale Heights. PDRMA will cover costs. We are moving forward together as a team heading into summer.
- Bash: Preparing for a Bash with record numbers. Thank you to everyone for support.
- Budget: Working on the budget as a team we have learned a lot. Everyone did a very good job considering agency needs.
- Requested that we move the April meeting to the 18th. Board agreed by consensus. Brad will confirm room availability and vote will be held at March meeting.

The Board asked for clarification on what PDRMA is covering. They are covering the engineering report but there is push back on the sanitary line and sprinkler line because they are underground. PDRMA has started cutting checks.

VII. OLD BUSINESS

A. Ceiling Tile Bid – Benard/Bower moved that the Board **ratify the contract with Just Right Acoustics in the amount of \$55,700.** The motion passed with a roll call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Renee Bachewicz
Yes	Glen Ellyn Park District	Dave Thommes
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Mike Wold
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

VIII. NEW BUSINESS

A. WDSRA Budget Summary – Superintendent Principe presented the highlights of the 2024/2025 Budget:

- In the Operating Budget there is an intentional spend down of \$85,422. The funds will be used for paid leave and to attract new staff. We are also expecting a grant for \$20,000 to purchase new wheelchairs.
- In Capital there is a pot of \$17,000 which we will continue to monitor for building items.
- Special Revenue fund contains \$20,000 for scholarship expenses.
- Long Range and Capital Expenditures has the replacement schedule for furniture and equipment.
- Questions should be directed to Principe by February 24 to answer by March.

B. Operating Budget for Fiscal Year Ending April 30, 2025 – Draft I

C. Capital Fund Budget for FYE April 30, 2025 – Draft I

D. Special Revenue Fund Budget for FYE April 30, 2025 – Draft I

E. Long Range Financial Plan for Capital Expenditures FYE April 30, 2025 – Draft I

F. Fund Balance Summary

G. Approval of Carol Stream Park District Special Recreation Budget for 2024 – Benard/Thommes moved to **approve the budget for use of SRA funds by the Carol Stream Park District.** The motion passed with a roll call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Renee Bachewicz
Yes	Glen Ellyn Park District	Dave Thommes
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Mike Wold
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

H. Approval of Naperville Park District Special Recreation Budget for 2024 – Reinbold/Benard moved to approve the budget for use of SRA funds by the Naperville Park District. The motion passed with a roll call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Renee Bachewicz
Yes	Glen Ellyn Park District	Dave Thommes
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Mike Wold
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

I. Approval of Glen Ellyn Park District Special Recreation Budget for 2024 – Potts/Benard moved to approve the budget for use of SRA funds by the Glen Ellyn Park District. The motion passed with a roll call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Renee Bachewicz
Yes	Glen Ellyn Park District	Dave Thommes
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Mike Wold
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

J. Approval of Wheaton Park District Special Recreation Budget for 2024 – Bower/Reinbold moved to approve the budget for use of SRA funds by the Wheaton Park District. The motion passed with a roll call vote.

Yes	Bloomingtondale Park District	Joe Potts
Yes	Carol Stream Park District	Renee Bachewicz
Yes	Glen Ellyn Park District	Dave Thommes
Yes	Naperville Park District	Brad Wilson
Yes	Roselle Park District	Mike Wold
Yes	Warrenville Park District	Tim Reinbold
Yes	West Chicago Park District	Gina Radun
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

IX. STAFF REPORTS

A. Administration – Superintendent Natalie Principe reminded Board Members of the budget schedule with upcoming dates. The State grant application has been approved.

B. Recreation – Superintendent Jorie Meyer reported:

- WDSRA continues to collaborate with LWSRA on Wheelchair basketball. Curtis Lease is a coach and the Varsity team is currently ranked 5th nationally.
- Special Olympics Athletes participated in Winter Games in Galena with no snow.
- Starting in February the Head Instructors in Rec & Roll will be getting more hours.

- On August 11 we will host a Family Fest at the Grand Pavilion in Naperville. This is a free event for families.
- We are collaborating with Little Friends Spectrum for programs.
- Timothy Christian students volunteered at Rec & Roll sites in January.
- Most of the Rec team went to conference and have a ton of takeaways.

C. Staffing and Support Services – Superintendent Tammy Kerrins reported:

- Staff learned a lot at conference.
- Fall Inclusion statistics have a 34% increase from 2022 covering 313 programs. We continue to grow and are on track for the largest year ever.
- There is a new part-time 12-15 hour position for inclusion hiring. He has hired 14-15 people in a month.
- Claire Cerny was hired and started last Thursday. Her towns are Bloomingdale, Roselle, Warrenville and Wheaton.
- The level of collaboration and synergy with member park districts is very exciting. New people are responding to training requests.

D. Communications and Development – Superintendent Lea Jackman reported:

- Annual Appeal is over with more than \$70,000 donated.
- Bash: There are 408 registered so far assuming all sponsors use their tickets.
- Partnerships: Franklin Middle School Dodgeball Tournament fund raiser has chosen WDSRA as a benefiting charity.
- Grants: We are presenting to Hinsdale Junior Women’s Club for \$20,000 for 5 sport wheelchairs.
- FJK Foundation donated \$85,000 this year instead of their usual \$30,000.
- First Trust increased donation by \$10,000 and may do the same going forward.
- Naperville Rotary Club donated \$5,000 from Lights Parade fundraiser.
- Publicity: Jackman highlighted Manschot’s work getting our name out.

Wilson stated that it speaks a lot to relationships that have been built. Jackman said we have a very active Foundation Board that is a pleasure to work with.

XII. Adjournment: Benard/Potts moved that the Board adjourn at 2:33 pm. Motion passed unanimously with a voice vote.

Respectfully submitted,



Dan Leahy, Board Secretary