

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE FEBRUARY 13, 2025 MEETING OF THE BOARD OF DIRECTORS**

- I. **CALL TO ORDER** –Chairman Lynn McAteer **called the meeting to order** at 2:00 p.m. at 116 N. Schmale Rd, Carol Stream

ROLL CALL: Those participating:

Bloomington Park District	Chris Tompkins	Warrenville Park District	Matt Odom
Carol Stream Park District	Sue Rini	West Chicago Park District	
Glen Ellyn Park District	Dave Thommes	Wheaton Park District	Mike Benard
Naperville Park District		Winfield Park District	Tom Bower
Roselle Park District	Lynn McAteer		

A quorum was established.

WDSRA Staff also present: Executive Director Dan Leahy, Superintendents Natalie Principe, Lea Jackman, Tammy Kerrins and Jorie Meyer, Human Resources Manager Lisa Santoria, Executive Assistant Ann Kennedy

- II. **INTRODUCTION OF GUESTS** – Roselle Superintendent of Recreation Mike Loszach, Winfield Intern Haley Musch

- III. **PUBLIC COMMENT** – None

IV. **CONSENT AGENDA**

- A. Regular Board Meeting Minutes – December 12, 2024
- B. Treasurer’s Reports – November and December 2024
- C. Disbursement Reports – November and December 2024
- D. Tax Contribution Payment Report – January 31, 2025

Benard/Thommes **moved to approve the Consent Agenda**. The motion passed with a voice vote.

V. **MEMBER DISTRICT UPDATES**

The DuPage County Historical Museum Foundation is hosting a Casino Night on March 14 at the Museum. Remember to register for the Legislative Breakfast on March 7, 7:00 a.m.

VI. **DIRECTOR’S REPORT**

- The New Business will be a presentation of the budget for next fiscal year; thank you to the Superintendents for all of the work that they’ve put into it.
- Between now and the March meeting please think about the process needed to onboard another agency to the association. There is nothing in the Bylaws. A task force will be formed. Benard, Rini and Thommes volunteered to work on the task force.
- A staff member was in a serious car accident and faces a long recovery. The agency is working with the family.

VII. **OLD BUSINESS**

- A. **Other:** There was no Old Business to come before the Board.

VIII. **NEW BUSINESS**

- A. **WDSRA Budget Summary**
- B. **Operating Budget for Fiscal Year Ending April 30, 2026 – Draft I**

- C. Capital Fund Budget for FYE April 30, 2026 – Draft I**
- D. Special Revenue Fund Budget for FYE April 30, 2026 – Draft I**
- E. Long Range Financial Plan for Capital Expenditures FYE April 30, 2026 – Draft I**
- F. Fund Balance Summary**

Superintendent Principe presented an overview of the proposed budgets. The Agency has 3 funds: Operating, Capital and Special Revenue. We are projecting a deficit in the Operating Fund for next year of \$363,308. In the Capital Fund we are projecting an excess of \$45,000 with the intention of bringing the reserve up after flood related expenses. The Special Revenue is for scholarships with a spend down of \$20,000 per year. The Long Range Plan includes a replacement schedule for building, vehicles and equipment. At the March Board meeting there will be a PowerPoint and a deeper dive into the proposed budget. Please submit questions to Principe and Leahy before February 21 so they can be adequately addressed.

- G. Approval of Naperville Park District Special Recreation Budget for 2025.** Benard/Rini moved to **approve the budget for use of SRA funds by the Naperville Park District.** The motion passed with a roll call vote.

Yes	Bloomington Park District	Chris Tompkins
Yes	Carol Stream Park District	Sue Rini
Yes	Glen Ellyn Park District	Dave Thommes
	Naperville Park District	
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Matt Odom
	West Chicago Park District	
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

- H. Approval of Carol Stream Park District Special Recreation Budget for 2025.** Benard/Thommes moved to **approve the budget for use of SRA funds by the Carol Stream Park District.** The motion passed with a roll call vote.

Yes	Bloomington Park District	Chris Tompkins
Yes	Carol Stream Park District	Sue Rini
Yes	Glen Ellyn Park District	Dave Thommes
	Naperville Park District	
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Matt Odom
	West Chicago Park District	
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

- I. Approval of Glen Ellyn Park District Special Recreation Budget for 2025.** Benard/Bower moved to **approve the budget for use of SRA funds by the Glen Ellyn Park District.** The motion passed with a roll call vote.

Yes	Bloomington Park District	Chris Tompkins
Yes	Carol Stream Park District	Sue Rini
Yes	Glen Ellyn Park District	Dave Thommes
	Naperville Park District	

Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Matt Odom
	West Chicago Park District	
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

- J. Approval of Wheaton Park District Special Recreation Budget for 2025.** Bower/Rini moved to **approve the budget for use of SRA funds by the Wheaton Park District.** The motion passed with a roll call vote.

Yes	Bloomington Park District	Chris Tompkins
Yes	Carol Stream Park District	Sue Rini
Yes	Glen Ellyn Park District	Dave Thommes
	Naperville Park District	
Yes	Roselle Park District	Lynn McAteer
Yes	Warrenville Park District	Matt Odom
	West Chicago Park District	
Yes	Wheaton Park District	Mike Benard
Yes	Winfield Park District	Tom Bower

- K. Selection of Auditor for FYE April 30, 2025- April 30, 2027** Rini/Benard moved to **approve to retain Lauterbach & Amen to perform audit services as quoted for the three years ending 4/30/25, 4/30/26, and 4/30/27.** Motion passed unanimously by voice vote.

- L. Other** – There was no other New Business to come before the Board.

IX. STAFF REPORTS

- **Administration** – Superintendent Principe reported:
 - The packet contains a chart of information needed from the member districts for budgeting purposes.
- **Recreation** – Superintendent Meyer reported:
 - The six new Unified Bowling teams competed in Special Olympics and one took gold and will travel to Peoria for the state bowling tournament
 - Special Olympics Jr. Wildcats team took first place and will head to State in March
 - We have had great success with a 1-on-1 Rec & Roll participant and will be opening the program up to more 1-on-1.
 - Sixteen Timothy Christian High School students volunteered at five Rec & Roll sites in January
 - January is recruitment month at local high schools. Many good connections were made and applications are being received.
 - Brook LaRocco was hired for the Program Team
 - We are hosting 2 interns for winter and spring
- **Inclusion and Risk Management** – Superintendent Kerrins reported:
 - Inclusion numbers are up from the prior year and up 50% since 2022.
 - Kudos to the Park Districts for being welcoming to special needs families which has spurred the growth in Inclusion.
 - Inclusion families were surveyed after the fall sessions and very positive feedback was received.
 - Kelly Pankey was hired as a 19-hour assistant in Naperville.
 - Two trainings were held in January for Park District staff
- **Communications and Development** – Superintendent Jackman reported:
 - We are finishing the year strong.

- Thank you to everyone for their Bash responses. We have filled 446 of the 450 available seats.
- We are certain that we will achieve our goal of raising the \$750,000 for the Scholarship Endowment in our anniversary year of 2026.
- Final numbers for the 2024 Annual Appeal are just over \$82,000, which is up \$10,000 from the previous year. The average gift was up \$100 and there were 16 new donors.
- We have 3 openings for Trustees on the Board with 2 people interested in joining.
- Two large donations have been recently received: \$162,597.29 from an estate and \$45,000 from the FJK Foundation.

X. **Adjournment:** Rini/Thommes moved that the Board adjourn at 2:29 pm. Motion passed unanimously with a voice vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Dan Leahy", written in dark ink.

Dan Leahy, Board Secretary